

Scenarios	Answers
<p>Scenario 1</p> <p>You have consent to use a two-minute video clip of an interview with two members. The arm of a third girl is within the camera shot. Is it still OK to use this video?</p>	<p>Scenario 1: Answer</p> <p>Yes. It's extremely unlikely that anyone would be able to identify the girl from just her arm. If, however, she had a very unusual tattoo on her arm, which might identify her, this video might not be acceptable to use. If in doubt, contact the data protection officer (dataprotection@girlguiding.org.uk).</p>
<p>Scenario 2</p> <p>You have consent from a group of volunteers being interviewed on video. In a silent moment, you can hear the voice of another volunteer you do not have consent from in the background. Is this a problem? Can you use this video?</p>	<p>Scenario 2: Answer</p> <p>No. The human voice is very distinctive and can be used to identify an individual. Therefore, anything that contains someone's voice, which can be clearly heard on the video, but you do not have permission to use, should not be used.</p>
<p>Scenario 3</p> <p>You have some gorgeous head shots of a couple of members outside at a camp, which you have collected consent for. There's another girl in the background, about 20 yards away and out of focus. Is it OK to use this image?</p>	<p>Scenario 3: Answer</p> <p>Yes. If those you do not have consent from are not identifiable (for example, their image is out of focus or minute and they are in the far distance), it is OK to use the image.</p>
<p>Scenario 4</p> <p>You have a wonderful shot of a group of girls at the Big Gig. You've collected consent forms for each of them via their parents/carers.</p>	<p>Scenario 4: Answer</p> <p>Yes. As it is only the back of her head and, therefore, she is unidentifiable, it's OK to use this image.</p>

<p>You can see the back of the head of a girl behind the girls in the foreground. You don't have consent for her and do not know who she is. Can you use this image without obtaining consent from her parents/carers?</p>	
<p>Scenario 5</p> <p>You have a nice image of some artwork your girls made together. There are two girls in shot, but the image of them is blurry and out of focus. You do not have their consent. Can you use this image? Or do you need their consent?</p>	<p>Scenario 5: Answer</p> <p>Yes. As the image of the girls is out of focus and blurry, they are, therefore, unidentifiable. It is OK to use this image.</p>
<p>Scenario 6</p> <p>You have a video of a few members being interviewed, which you collected consent for last year. They gave consent for the video to be used for a specific event. You'd now like to use it to create a promotional video. Can you use it for this? Or do you need to collect their consent again?</p>	<p>Scenario 6: Answer</p> <p>No, you can't. You need to ask for consent again to use it for this new purpose, as it's different to what you originally obtained consent for.</p>
<p>Scenario 7</p> <p>You have a great group photo of some of your girls on a summer camp. You collected permission from all of them at the time to use the image on a recruitment leaflet. Since then, you've received a request from one of the girl's parents/carers to no longer use any images of her. Can you continue to use this image?</p>	<p>Scenario 7: Answer</p> <p>No. As her parents/carers no longer want her image used, you must not use it from this point. You do not have to get rid of where it has already been shared/used if you cannot easily (for example on a printed leaflet or banner), but should remove it from anything you can easily (for example, your webpages) and when you can from everywhere else (for example, when reprinting leaflets/banners).</p>

<p>Scenario 8</p> <p>You need to email all your members about an upcoming trip. Can you do this? Or do you need to ask for permission from the girls' parents/carers first?</p>	<p>Scenario 8: Answer</p> <p>Yes, you can. You can get in touch with members and volunteers about anything that is 'essential' to their role (for example, training, anything to do with the running of their unit). Note: when contacting young members (under the age of 14) you will need to send communications via their parents/carers.</p>
<p>Scenario 9</p> <p>You're planning activities for the year ahead (for example, day trips and a residential), and wish to gather permission from your girls' parents/carers for them to take part in them all. Can one consent form cover all the activities you've planned for the year ahead?</p>	<p>Scenario 9: Answer</p> <p>No. One Information And Consent For Event/Activity form can't cover all of the activities you've planned for the whole year. Instead, we'd advise you to get parents to complete an Information And Consent For Event/Activity form on a termly basis. You'll need to list all of the activities and dates for that term, and keep the data up to date. You can do this by emailing each parent/carer separately, asking whether the information has changed. When the events are over, destroy all consent forms securely - unless there was an incident, such as an accident.</p>
<p>Scenario 10</p> <p>You're arranging a fundraising event for a trip with your unit. You'd like to let parents/carers know about it and how they can get involved. How can you do this? And, what should you be aware of?</p>	<p>Scenario 10: Answer</p> <p>Girlguiding requires that consent must be obtained before we can send fundraising requests/messages by email. You can access a list of who has 'opted in' for this type of communication in GO.</p>

Scenario 11

You've used photos of your Brownies on a promotional poster for which you gathered consent. A year later, the mother of one of the Brownies decides that she doesn't want images of her daughter used any more and withdraws consent. What do you need to do, and when?

Scenario 11: Answer

If someone withdraws consent, we no longer use photos/videos, etc of them from that point in time or for any future use. Any currently used materials - for example, a poster - can continue to be used until they are decommissioned. If they are reprinted, new images should be used. Additionally, photo consent only lasts three years, so, after that time period, you would need to ask for consent again or change the photos.

Printing and preparation notes:

Print double-sided, 1 per trainer.