



LQ checklist - module 1

Who is this checklist for?

This checklist is for qualified leaders, who have been actively volunteering in a unit within the last three years, and who would like to volunteer with a different section to the one they qualified with, or have not volunteered with for the last three years. The aim of this checklist is to ensure the leader has a full understanding of communicating and working with different age groups and knows how to embed the Five Essentials into a meeting. It should be used instead of repeating the full Module 1 again.

This checklist should be discussed with, and approved by, your mentor or local commissioner. We recommend completing the tasks below, including the observation, and then meeting with your mentor to discuss what you've done. The person discussing, may also ask some scenario-based questions to get you to think about your role.

Once everything has been completed, please sign the boxes below.

Tasks

- Involve members of the unit in delivery of the programme as appropriate and demonstrate where in the programme this has happened.
- Use a style of leadership appropriate to the age group and your role in the unit. This should be observed by your mentor or local commissioner in a unit setting.
- Plan and carry out two activities in the unit meeting place - one of these should help unit members gain an understanding of the Promise, and the other should be Girlguiding programme based (skills builder/UMA)
- Help a member of the unit or a small group of girls find out about the section to which she/they can progress, using the relevant [transition resources](#) for your section.

Conversations

- Discuss your role within the leadership team.
- Discuss your concerns about volunteering with a different section.
- Explain how this role will fit into your other commitments, and around any other guiding you're currently doing.
- Discuss how you can ensure the Five Essentials are put into action in your unit.
- Explain how you've adapted your leadership style to be appropriate for a different age group
- Explain how your delivery of the programme can be adapted to be appropriate for your new section.
- Discuss how you have found joining a new section leadership team
- Discuss how evaluation methods for this age group may be different to other sections.

We (leader and mentor/commissioner) confirm that the above has been discussed and we both feel confident that (leader membership number) _____ should be registered as a leader for _____ section.

Signature of leader	Date
Signature of mentor	Date

