

Please use the images from our website alongside this answer sheet

# Carrying out a safety check

The following images demonstrate various hazards that could crop up in a meeting place or on a trip. On each page, you'll find a copy of the image with numbers on it. Each number relates to a risk listed below the image.

Please download the non-annotated copies of the images from the Girlguiding website.

Mentors/commissioners, please use these images as a talking point with new or returning leaders - particularly with leaders in training who are completing Module 3, Part 2 of their Leadership qualification whilst unable to hold in-person meetings. You can sign off Module 3, part 2, B if you're confident that a leader in training is able to fully consider the risks in each setting, but we'd encourage you to visit her when she returns to in-person meetings and provide appropriate support where necessary.

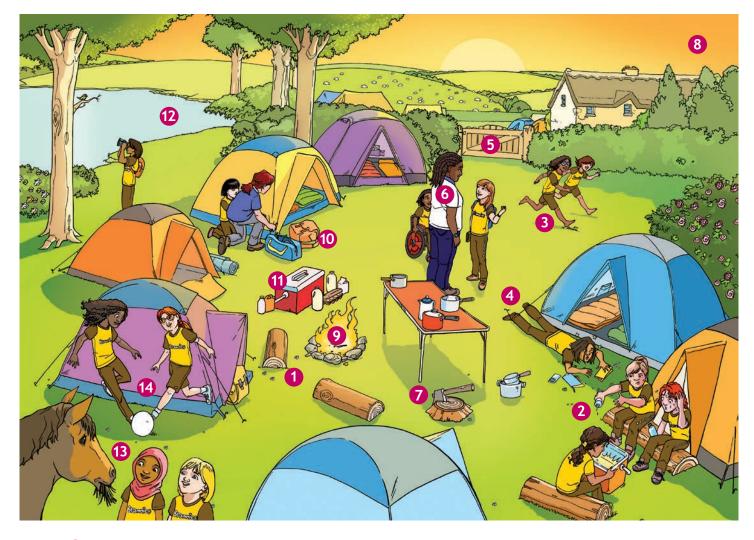
For further support, volunteers can access Girlguiding risk assessment webinars via the 'Learning opportunities' page on GO.

### Image 1 - A Rainbow meeting



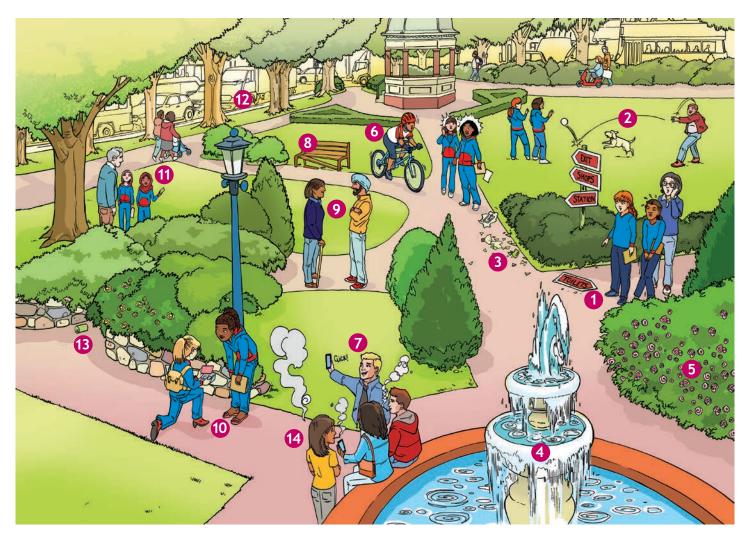
- **1** Rainbow running upstairs They could fall down the stairs, get lost or run off
- **2** Blocked fire exit If there were a fire people would not be able to escape quickly
- **3** Litter on the floor/spilled liquid This is a trip hazard and could injure someone
- **4** Bunched up carpet This is a trip hazard
- 5 The stack of chairs These could fall and cause injuries
- **6** Unsupervised activity This could end with a Rainbow getting hurt and/or causing damage to equipment and the venue
- 7 Leader-to-girls ratio and leader attention 12 girls and only 2 adults is not our recommended ratio. And the leaders aren't watching the Rainbows
- 8 Unsupervised drink This could be knocked over or tampered with
- 9 Trailing wires These are creating a trip hazard and the multi-plugs are a fire hazard
- **10** First aid kit This is in a hard-to-reach spot and has the potential to cause more accidents when trying to access it in an emergency
- 11 Unsuitable place to sit The table could break, causing injury and equipment damage
- 12 Accessible knives These are dangerous and are easily reachable in this location
- **13** Rainbow in the kitchen unsupervised There are several potential hazards in here!
- **14 Fire extinguisher** This is the wrong use of a fire extinguisher and could cause an accident. And it's not in the correct place if needed in an emergency
- 15 Unsupervised Rainbow wandering off They could get lost or hurt

## Image 2 - Brownies on a camping trip



- Camp layout There's a lot of overcrowding with equipment very close to tents causing trip hazards
- **2** Overheating/heat stroke It's a hot day and the Brownies seem to have run out of water
- 3 Inappropriate footwear The Brownies are barefooted which could lead to injury
- 4 Tent Guylines These are potential trip hazards
- 5 Location This might be a public space which anyone could access
- 6 Ratios and leader attention The leader-to-girls ratio isn't right, there should be at least one more adult leader. The leader present isn't aware of what all the Brownies are doing
- **7** Dangerous equipment This is left unattended and in an unsafe manner which could cause injury
- 8 Camp hygiene There doesn't seem to be any onsite cleaning materials to encourage good hygiene (cleaning hands)
- 9 Fire This is too close to the tents and the equipment. There's no safety bucket of water nearby and it's unattended
- Equipment Belongings and equipment have been left out which could get damaged if not stored in a tent
- 11 Food hygiene Food that's normally refrigerated has been left out in the heat
- 12 Lake This open water has no safety equipment nearby and is unsupervised
- **13** Unsupervised activity (horse) This could potentially lead to an incident (for the animal or the Brownies) and the leader is not watching
- Games close to tents Games should not be played near the tents or near other unsuitable equipment (such as the axe)

## Image 3 - A Guide meeting in the park



- **1** Lack of bathroom facilities There doesn't seem to be easy access to facilities
- 2 Awareness of animals There's a dog near these Guides and the leader isn't watching
- **Broken glass** This is a potential danger
- **4** Water fountain Someone could fall in the fountain
- 5 Hidden locations The Guides could easily be out of view of the leader and get hurt or wander off
- 6 Cyclist/public disruptions This could lead to a collision and injure the Guides or rider
- **Wembers of the public taking photographs** This group of teenagers could be taking photographs of the Guides
- 8 Broken bench A Guide could be harmed if she sits on or trips over this bench
- 9 Lack of leader attention The leader doesn't seem to be watching what the Guides are doing
- 10 Unsuitable footwear These Guides are in unsuitable footwear which could lead to an injury
- 🚹 Talking to strangers The Guides are talking to a stranger which is a potential danger
- 12 Dangerous busy road near by This could lead to an accident with someone getting hurt
- **B** Litter This could cause harm such as cuts or infection
- 14 Members of the public smoking This is a passive smoking hazard for the Guides nearby

### Image 4 - A Brownie unit end of term party



- 1 Kitchen This contains many hazards and risks and the Brownie is in there on her own
- **2** Distractions/public There are members of the public outside, it's important to be aware of who's nearby and what they're doing
- **3** Damage to property The unsupervised activity could lead to damaged property
- 4 Potential latex allergy These balloons could cause an allergic reaction
- 5 Leaders not supervising The leader and young leader are not paying attention to what's going on in the room
- 6 Equipment being used incorrectly The Brownie could hurt herself
- **7** Potential blind spot This door on the stage could house equipment that may hurt a Brownie
- 8 Money left out This is unhygienic near food, and could also go missing
- 9 Trip hazards There are several potential trip hazards throughout this scene
- 10 Equipment Has the potential to be broken or fall and hurt a Brownie
- **11** Food There's food lying around which could spoil, or cause allergic reactions
- **12** Playing on the stairs The Brownie could injure herself; she also may be climbing onto the stage and could damage the equipment.
- **Beputational risk** If the room is left untidy or items belonging to the school are damaged it doesn't reflect well on Girlguiding