Girlguiding Headquarters

 17–19 Buckingham Palace Road

 London SW1W 0PT

 T: 020 7834 6242

 F: 020 7828 8317

 E: info@girlguiding.org.uk

 W: www.girlguiding.org.uk

Dear [parent/guardian],

Thank you for supporting [name] to step into a leadership opportunity in Girlguiding. We think she’s/he’s/they’re going to be great at this role, and we’re really excited to have them as part of our leadership team.

For more information about what she/he/they has/have stepped forward to do, take a look at [delete as appropriate]:

1. Young leader: <https://www.girlguiding.org.uk/get-involved/become-a-volunteer/young-volunteers/young-leader/>
2. Young External volunteer: <https://www.girlguiding.org.uk/get-involved/become-a-volunteer/young-volunteers/young-external-volunteer/>
3. Peer Educator: <https://www.girlguiding.org.uk/making-guiding-happen/programme-and-activities/peer-education/become-a-peer-educator/>
4. Advocate: <https://www.girlguiding.org.uk/girls-making-change/were-speaking-out/advocates/>
5. Lead Away permit: <https://www.girlguiding.org.uk/what-we-do/our-badges-and-activities/badge-finder/lead-away-permit/>

**A Safe Space training needed**

As part of starting this role, we need her/him/them to learn a little bit about keeping themselves and other people safe. This means that we’ll be asking her/him/them to undertake A Safe Space for young members e-learning.

This is an online learning module which covers roles and responsibilities, safeguarding and safety. We encourage you to take a look at it beforehand if you think it would be helpful. We will be following this up with a supportive conversation to check your child understands the content, can share any concerns and any support she/he/they needs can be put in place.

**Why should my child do this training?**

Young people in leadership roles are an amazing bridge between the girls’ and leaders’ experience. They share a common understanding of being a young person today.

The trust that young people have between one another can mean that [child’s name] could hear something of concern from another child. We don’t want our young leaders to feel the need to hold this or take action about it. We want them to know when they can come to us for support. And we want to safeguard all our young people.

So, it is important that she/he/they complete this course as it will allow her/him/them to care for themselves and others.

If there is any of the content in this course which you think she/he/they might find upsetting, please do let us know so that we can offer support.

Alternatively, if you think your child will need any adaptions/adjustments for this training, do let us know.

**If your child comes to you with a concern**

There is a chance that your child may come to you as a safe adult to share concerns with, either after the training or during her/their/his time in role. If these concerns are about a young person in guiding, please do let [XXXX] know as her/his/their leader. If, for any reason, you can’t speak to the leader, your commissioner [XXXX] is contactable at: [XXXX]

Finally, you can always find details of Girlguiding’s safeguarding team here: <https://www.girlguiding.org.uk/making-guiding-happen/running-your-unit/safeguarding-and-risk/concerns-about-girls/>

If the concern, issue or disclosure is about someone outside guiding, you can still get access to support from our safeguarding team, who will help manage the situation.

If you have any questions about this, please don’t hesitate to get in contact to ask.

Best wishes,

[unit leader name]