Dear [parent/guardian],

Thank you for supporting [child’s name] to step into a leadership opportunity in Girlguiding. We think she’s/he’s/they’re going to be great at this role, and we’re really excited to have them as part of our leadership team/support them to complete their Guide camp permit.[delete as appropriate].

For more information about what she/he/they has stepped forward to do, take a look at our information online [delete as appropriate]:

1. Rainbow/Brownie helper: <https://www.girlguiding.org.uk/making-guiding-happen/running-your-unit/managing-your-team/working-with-young-helpers/>
2. Guide camp permit: <https://www.girlguiding.org.uk/what-we-do/our-badges-and-activities/badge-finder/guide-camp-permit/>
3. Young external volunteer: <https://www.girlguiding.org.uk/globalassets/docs-and-resources/volunteer-roles/young-external-volunteers-and-young-leaders-role-description.pdf>

**A Safe Space training needed**

As part of starting this programme, we need her/him/them to learn a little bit about keeping themselves and other people safe. This means that we’ll be asking her/him/them to undertake some activities to think about:

* What makes others safe around you
* Information safety
* Their own wellbeing
* Identifying potential risks – either in a room, or in an activity
* What to do if someone needs help (let an adult know!)

The detailed activities are attached for you to look through.

**Why should my child do this training?**

Young people in leadership positions are an amazing bridge between the girls’ and leaders’ experience. They share a common understanding of being a young person today.

The trust that young people have between one another can mean that [child’s name] could hear something of concern from another child. We don’t want our young members to feel the need to “hold” this or take action about it. We want them to know when they can come to the adults for support. And we want to safeguard all our young people.

So, it is important that she/he/they complete these activities as it will allow her/him/them to care for themselves and others.

If there is any of the content of these activities which you think she/he/they might find upsetting, please do let us know so that we can offer support.

Alternatively, if you think your child will need any adaptions for this training, do let us know.

**If your child comes to you with a concern**

There is a chance that your child will come to you as a safe adult to share concerns with, either right after the training or during their time in role. If these concerns are about a young person in guiding, please do let [XXXX] know as their leader. If, for any reason, you can’t speak to the leader, your commissioner [XXXX] is contactable at: [XXXX]

Finally, you can always find details of Girlguiding’s safeguarding team here: <https://www.girlguiding.org.uk/making-guiding-happen/running-your-unit/safeguarding-and-risk/concerns-about-girls/>

If the concern is about someone outside guiding, you can still get access to support from our safeguarding team, who will help manage the situation.

If you have any questions about this, please don’t hesitate to get in contact to ask.

Best wishes,

[unit leader name]